

# Information for studying Engineering at the FH Aachen, Jülich

Leaving Campus Geilenkirchen  
Starting new in September

Exams, new Visa and more

# First steps towards your future

Pass the exams, find a room

Leaving Campus - Moving out/ in (register at the 'Einwohnermeldeamt' / Meldebescheinigung)

Receive the admission letter from the university & get enrolled at the university

Responsible for visa-renewal is the city

- The international offices will assist you

- Moving to Jülich/new city – open new bank account or as for 'Umzugsservice' at your current bank.

- For you the following exams are necessary:
  - **German, Mathematics, Physics**
- To pass the exams:

**German - 1., 2. Trimester & final exam / 3 = pass  
only one oral exam possible in German**

**Maths/Physics: pass each module (4 exams)**

## Final exams:

- 1. German (oral) &  
German (written):**
- 2. Physics:**
- 3. Mathematics:**

**07.-10. July**  
**21. July**  
**22. July**  
**24. July**

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# Very **IMPORTANT** for you

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PLEASE NOTE:

**DO NOT** book your flight tickets until you receive your ***FINAL RESULTS***

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# Wait for your results

You will receive your results on 1 or 4 August 2014



## Pass ALL exams:

- You will receive the admission to the university
- You will receive your FI graduation and internship certificates
- **Graduation ceremony** for all students on 3. September 2014
- Scholarships will be awarded



## FAILED exams :

- You have 2 weeks time to prepare for the repetition exam
- Extra training courses are offered for you (04.08.-15.8.)
- **Only ONE chance to take the exam in which you have failed**

# Repetition Exams: 18.– 22.Aug

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If you failed 1-2 **exams**

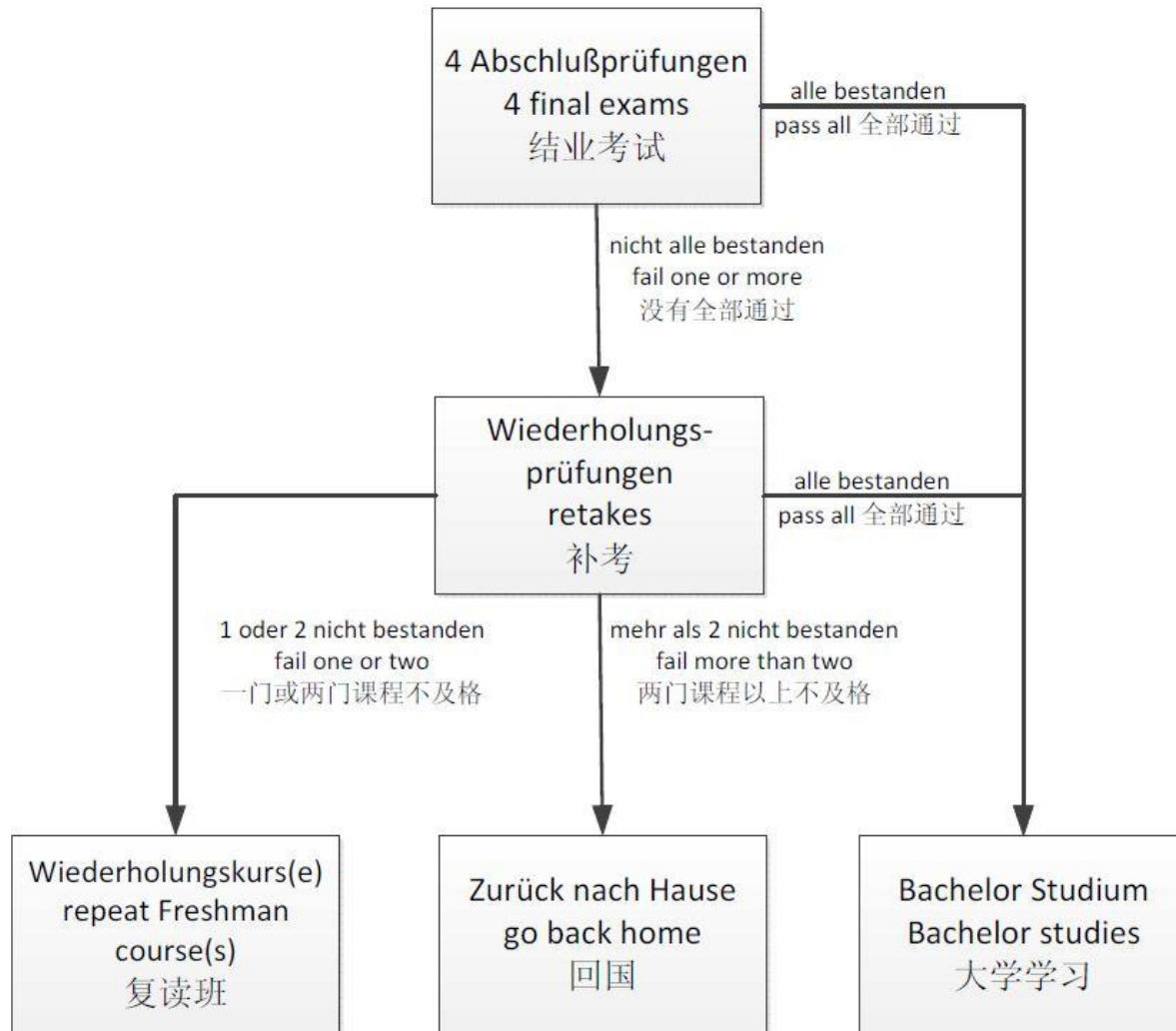
→ You will have the chance to repeat the subject next freshman year

If you failed **more than 2 exams**

→ You will not be admitted to a university

- You cannot stay in the Freshman Program

# General Process of Studying in FI:



# *Graduation Ceremony for all Freshmen*

*03. September  
at 14:00 p.m.*

*in the new building complex in  
Jülich*





## **You will study at the Fachhochschule Aachen, Campus Jülich**

Your major (field of study) will be written in the admission letter.

→ make sure to give the FH Aachen the correct address / contact details

**More detailed information can be found here:**

<http://www.fh-aachen.de/hochschule/freshman/programm/>



Kontakt/Hilfe | Stellenanzeigen | Presse | Telefonbuch | Downloads | Login

english

STUDIUM

FACHBEREICHE

DIE HOCHSCHULE

FORSCHUNG

- Studienangebote
- Bachelorstudiengänge
- Masterstudiengänge
- Duale Studiengänge
- Studentische Projekte
- Sprachenzentrum
- Internationally Oriented Studies (IOS)
- Freshman Institute

Aktuell gewählter Bereich



## Studium

Bachelorstudiengänge

Masterstudiengänge

Duale Studiengänge

01 Architektur

02 Bauingenieurwesen

- > Bauingenieurwesen
- > Bauingenieurwesen Netzingenieur (Dual)
- > Holzingenieurwesen

03 Chemie & Biotechnologie

- > Angewandte Chemie
- > Angewandte Chemie (Dual)
- > Applied Chemistry (ACS)

07 Wirtschaftswissenschaften

- > Betriebswirtschaft/Business Studies
- > Betriebswirtschaft PLuS (Dual)
- > European Business Studies
- > International Business Studies

08 Maschinenbau und Mechatronik

- > Maschinenbau
- > Mechatronik
- > Schienenfahrzeugtechnik
- > Wirtschaftsingenieurwesen



[Startseite](#)[Die Hochschule](#)[Freshman](#)[Tests](#)[Anforderungen,  
Bewerbung und  
Aufnahmeprüfung](#)[Dienstleistungen,  
Gebühren, Campusse  
und Studentenwohnheim](#)[Programm](#)[Agenturen](#)[Downloads und Weblinks](#)[Institute members](#)[Patentprogramm](#)

اللغة العربية/arabisch

# Freshman Program

[Überblick](#)[Partner-Universitäten](#)[Studienschwerpunkte](#)

## Schwerpunkte in Englisch und Deutsch: Ingenieurwissenschaften

 [Details ausblenden](#)

Das englische Sprachniveau für die Aufnahmeprüfung muss IELTS 4,5 oder Internet-basierte TOEFL (iBT) 53 sein.

[FH Aachen](#)

- Applied Chemistry
- Biomedical Engineering
- Civil Engineering
- Electrical Engineering
- Mechanical Engineering
- Physical Engineering

2.

1.

# Internships

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**FH Aachen = to have 12 weeks internship is obligatory by the end of the 2<sup>nd</sup> semester**

→ **Additional weeks of internships:**

Make sure that you have 12 weeks of internship. Otherwise, there are some possibilities at the FH Aachen – for detailed information, please contact:

Mr Frank Krichel at

[krichel@fh-aachen.de](mailto:krichel@fh-aachen.de)

# Other important information:

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## **Application:**

- The IOS application appointments have already taken place!
- Now important → the new enrolment procedure

## **Prüfung Technisches Deutsch - is necessary before the 3<sup>rd</sup> semester**

- without you cannot take any exams or apply for internships



# Suggestions for your studies:

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Study German!!  
Very important!!

→ More communication with  
German colleagues and fellow  
students!!

Questions during class: you  
should ask the Professor  
immediately!!

Read German  
articles and news.  
Watch TV program.

Take the  
opportunities  
to practice  
your  
speaking!!  
... etc. ...

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# Leaving Campus Geilenkirchen 2014

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# Moving out

All Freshmen students must check out their rooms from the campus by latest Friday, **29. August 2014.**

→ ***Exception:*** students in the program extension

On completion of your Freshman examinations, **you are strongly advised NOT to go home on holiday until you have found a place to live.**

**All students please find new living quarters!**

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# Points to Note Before You Leave the Campus

## Check out!!!

- Before you leave, your room will be checked by Freshman staff. Inform the office of your moving date - this will avoid waiting time
- You will have to return the keys personally and sign a form. → **Otherwise your security deposit can not be paid back.**

## Check out: Monday – Friday, office hours

(even if you leave on the weekend; keys given to office staff)

**No check-out = no deposit return**

A huge container can be filled with your garbage and things you do not want to take with you → in front of houses

→ **Room deposit: make sure that the Freshman Institute has your correct bank details!**

# Points to Note Before You Leave the Campus

Empty all cupboards, drawers and wardrobes.

Please check your rooms thoroughly and pack all of your clothes and personal belongings.

- The tables must be cleaned and all rubbish placed in the garbage cans outside.
- All posters, etc. must be carefully taken down from the walls (without damaging the walls or wallpaper).
- All the cupboards, drawers and wardrobes must be cleaned thoroughly inside and out.
- The bathrooms must be thoroughly cleaned including **EVERYTHING** (toilet, sink, shower, walls, floor and mirror).



# Points to Note Before You Leave the Campus

You can take sheets, blankets, pillows, bedcovers and pillowslips with you. The internet cables too. In case you do not want them, throw them into the container

All mattress covers have to be taken off the beds (white full mattress covers with the **zippers**). **Do not throw them away!** The mattresses themselves must be left in the room.



Do not forget your clothing from the drying and washing rooms

# Points to Note Before You Leave the Campus

**The kitchen must be left clean and tidy as you found it when you arrived at the Campus!!!**

Remove ALL of your FOOD from the refrigerators and freezers.



All the cooking stoves and ovens must be thoroughly cleaned!



All of your kitchen utensils that you no longer need must be removed or thrown away.

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# Points to Note Before You Leave the Campus

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Return of your deposits:

- Return your **copy cards** to the office
- **Bicycles** – after Matthias checked and when in order
- Return maths & physics books

# Points to Note Before You Leave the Campus

- **Your new address must be given to:**
  - The office, your bank, health insurance, cell phone provider, FH Aachen (you can change it online: <http://www.gis.fh-aachen.de> and <http://www.fh-aachen.de/hochschule/studierendensekretariat/anschrift-namensaenderung/#c3980>)
- Don't forget to change your delivery address (e.g. amazon, ebay, DELL)
- Your post can be forwarded to your new address by the Deutsche Post for a fee of € 19.90 for 6 months and € 25.20 for 12 months. **(Nachsendeantrag) → has to be done as letters, packages etc. will NOT be forwarded or collected without prior notice.**
- Empty your letter boxes as letters will NOT be forwarded

# Deutsche Post - Nachsendeauftrag

Details for the Nachsendeantrag at the Deutsche Post can be received in the found **Post Office** or in the Internet under <http://www.nachsendeauftrag.de/> and [www.deutschepost.de](http://www.deutschepost.de).

Deutsche Post 

**eFILIALE**

## Nachsendeauftrag

Der Nachsendeauftrag, für Ihren Umzug.

Mit dem Nachsendeauftrag erreicht Sie Ihre Post auch nach dem Umzug. Teilen Sie uns ihre Adressänderung frühzeitig mit, damit wir Ihre Post pünktlich zum Umzug an Ihre neue Adresse weiterleiten können. Bis zu 12 Monate lang, auch ins Ausland.

Beauftragen Sie Ihren Nachsendeauftrag am besten 2 Wochen vor dem Umzug, mindestens aber 5 Werktage vorher. Bitte beachten Sie, dass nicht alle Sendungen nachgesandt werden können. **► Weitere Infos.**

**Übrigens:** auch in sensiblen Situationen können Sie sich auf den Nachsendeauftrag verlassen. Wenn zum Beispiel Briefsendungen aufgrund eines Sterbefalls oder eines Umzugs in ein Pflegeheim umzuleiten sind.

### Nachsendeauftrag online erteilen

Sie können Ihren Nachsendeauftrag in der eFiliale der Deutschen Post problemlos beauftragen. Hier finden Sie weitere Infos zu **► Leistungen** und **► Preisen**.

**Nachsendeauftrag erteilen**

## Umzugshelfer



Hier finden Sie eine Auswahl an Partnern, die Ihnen den Umzug erleichtern

**► Umzugshelfer**

# After you return from your home countries - after HOLIDAY

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- Please note that your current student ID / Semesterticket is only **valid until 31. August 2014**
- After return from home countries, **you have to pay for using public transport** (U-Bahn, Zug, Bus etc.)
  - **Starting from 1. September 2014** until you receive your new student ID for the Wintersemester 2014-15
- If you use public transportation without paying, you will have to pay fines and eventually be criminally liable.



# Other important information:

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## Health insurance is obligatory

- your current private insurance with Dr. Walter expires at the end of August
- On **10. July** – appointment for information regarding the health insurance system, afterwards possibility to complete contract.
- The fee will be automatically deducted from your bank account (appr. € 70 – 80)
- Without health insurance, registration at the university is NOT possible!
- **Important:** always inform the health insurance about your new address!



# Personal liability insurance - Haftpflichtversicherung:

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You are advised to make a „third party liability insurance“ (Haftpflichtversicherung) policy with an insurance company.

This is to cover you regarding any damage that may be caused by your own neglect.

*An example:*

You break a camera from a friend by accident. The insurance should cover the expenses in this case. Or if you break something in an apartment.

*For example:* 50-80€, check online/internet e.g. Huk24, Allianz, Debeka



# What do you need for Visa renewal?

**After you get enrolled at the university, you need to renew your visa within 4 weeks after, no matter if it is still valid or not!**

**The international office will give you detailed information on 3. Sept.**

- Valid passport (residence permits cannot be extended beyond the expiration date of passport)
- rent contract/Meldebescheinigung from the Einwohnermeldeamt
- original student ID card for the current semester
- 1 passport-sized, biometric photo (taken in Germany)
- proof of health insurance – letter from the new health insurance.
- ***NEW:*** Students living im Kreis Düren, Aachen or elsewhere need proof of a **blocked account** of around **8,100€**. (**Sperrkonto needed**) or a **declaration of commitment by your parents (Bürgschaft)**
- Ca. 90€ (to be paid immediately when picking up)



# Blocked account / visa renewal:

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## Please Note:

A blocked account (in German called Sperrkonto) is needed for your visa extension

→ Due beginning of September

→ proof that you can support yourself for one year

→ Alternative: declaration of commitment (Verpflichtungserklärung)

→ Information regarding the laws / regulations / options:

→ Foreign Service <http://www.auswaertiges-amt.de/DE/Infoservice/FAQ/Studium/08-Finanzierung.html?nn=383016>

→ Ministry of Justice [http://www.gesetze-im-internet.de/aufenthg\\_2004/\\_68.html](http://www.gesetze-im-internet.de/aufenthg_2004/_68.html)



# Blocked account / visa renewal:

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You can open the Sperrkonto for example at the **Commerzbank** or **Deutsche Bank** in Jülich

Always **before going there** contact **by e-mail** the bank to make an appointment.

Commerzbank: **Mr Christoph Erdweg**, [christoph.erdweg@commerzbank.com](mailto:christoph.erdweg@commerzbank.com)

Deutsche Bank: **Ms Heidi Schiffer**, [heidi.schiffer@db.com](mailto:heidi.schiffer@db.com)

What do I have to take with me for opening the Sperrkonto?

- Passport, visa, registration card (Meldebescheinigung), your student ID card and the printed form either in English [https://www.deutsche-bank.de/pbc/download/pk-kredit\\_finanzierung\\_db\\_international\\_supplementary\\_for\\_foreign\\_students.pdf](https://www.deutsche-bank.de/pbc/download/pk-kredit_finanzierung_db_international_supplementary_for_foreign_students.pdf)

If I already have a bank account at the Deutsche Bank? → this account can be transformed to a blocked account (Sperrkonto)

# Blocked account / visa renewal:

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Do I need to close my old bank account for example at the Commerzbank, Sparkasse or any other bank?

- No. Nevertheless, there is no need for more bank accounts. If you put more money on your blocked account than asked for (more than 8100€) you can use the additional money as you please.
- If you do close your already existing bank account, please make sure to inform the respective people / companies (e.g. important institutions, companies, land lord etc., change the details on your amazon account etc.)

Definitely ask again the bank with which you are opening a Sperrkonto.

→For a step by step instruction and information for opening a blocked account (**not a normal bank account**), please check these websites:

- [http://www.deutsche-bank.de/pbc/pk-studium-international\\_students.html](http://www.deutsche-bank.de/pbc/pk-studium-international_students.html)
- [http://www.uni-due.de/scies/blocked\\_bank\\_account.shtml](http://www.uni-due.de/scies/blocked_bank_account.shtml)

# Enrolment

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Get enrolled (immatrikuliert/Einschreibung) at the FH Aachen – **This year only 1 appointment** is offered on

**Tuesday, 03. Sept. 2014**

- Enrollment – **Semesterticket** / student ID card
- New visa procedures and application for visa renewal
- several introductions to procedures and the following schedule of your studies

Classes start on:

**Thursday, 04. Sept. 2014**

# Enrolment

To enroll, please bring the following with you:

- Proof of payment (Kontoauszug), showing that you have already paid the university fees (Semesterbeitrag)
- New address details / Meldebescheinigung → **no new visa without this**
- A pen

**YOUR own  
Matrikelnummer and JUEL  
20142** have to be written as  
Verwendungszweck !!!

Überweisung/Zahlschein

Den Vordruck bitte nicht beschädigen, knicken, bestempeln oder beschmutzen.

Name und Sitz des überweisenden Kreditinstituts

Bankleitzahl

Begünstigter: Name, Vorname/Firma (max. 27 Stellen)  
Fachhochschule Aachen

Konto-Nr. des Begünstigten  
60236

Bankleitzahl  
390 500 00

Kreditinstitut des Begünstigten  
Sparkasse Aachen

Betrag: Euro, Cent  
EUR 233,92

«Matr.Nr.» JUEL 20142

Dieser Beleg wird maschinell verarbeitet. Zusätzliche Angaben sowie Änderungen der vordruckten Daten sind nicht möglich.

Kontoinhaber/Einzahler: Name, Vorname/Firma, Ort (max. 27 Stellen, keine Straßen- oder Postfachangaben)

Konto-Nr. des Kontoinhabers

1 8

IBAN: DE 81 3905 0000 0000 0602 36  
BIC: AACSD33XXX

Datum, Unterschrift



# Enrolment

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## FH Aachen

### Who will help you in Jülich?

Akademisches Auslandsamt  
room 00A45  
Heinrich-Mußmann-Str. 1  
52428 Jülich

International Office, Jülich  
Ms Katherine Stone  
Tel: +49 (0)241 6009 53270  
E-Mail: [ios@fh-aachen.de](mailto:ios@fh-aachen.de)  
[stone@fh-aachen.de](mailto:stone@fh-aachen.de)



# During the semester at the FH Aachen

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## FH Aachen

### Who will help you in Jülich?

Akademisches Auslandsamt  
room 00A44  
Heinrich-Mußmann-Str. 1  
52428 Jülich

International Office, Jülich  
Ms Britta Ritzal  
Tel: +49 (0)241 - 6009 53290  
[ritzal@fh-aachen.de](mailto:ritzal@fh-aachen.de)



# During the semester at the FH Aachen

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## Who will help you in Jülich?

Akademische Betreuung der internationalen Studierenden  
des Fachbereichs Energietechnik

Raum 00B18

Heinrich-Mußmann-Str. 1

52428 Jülich

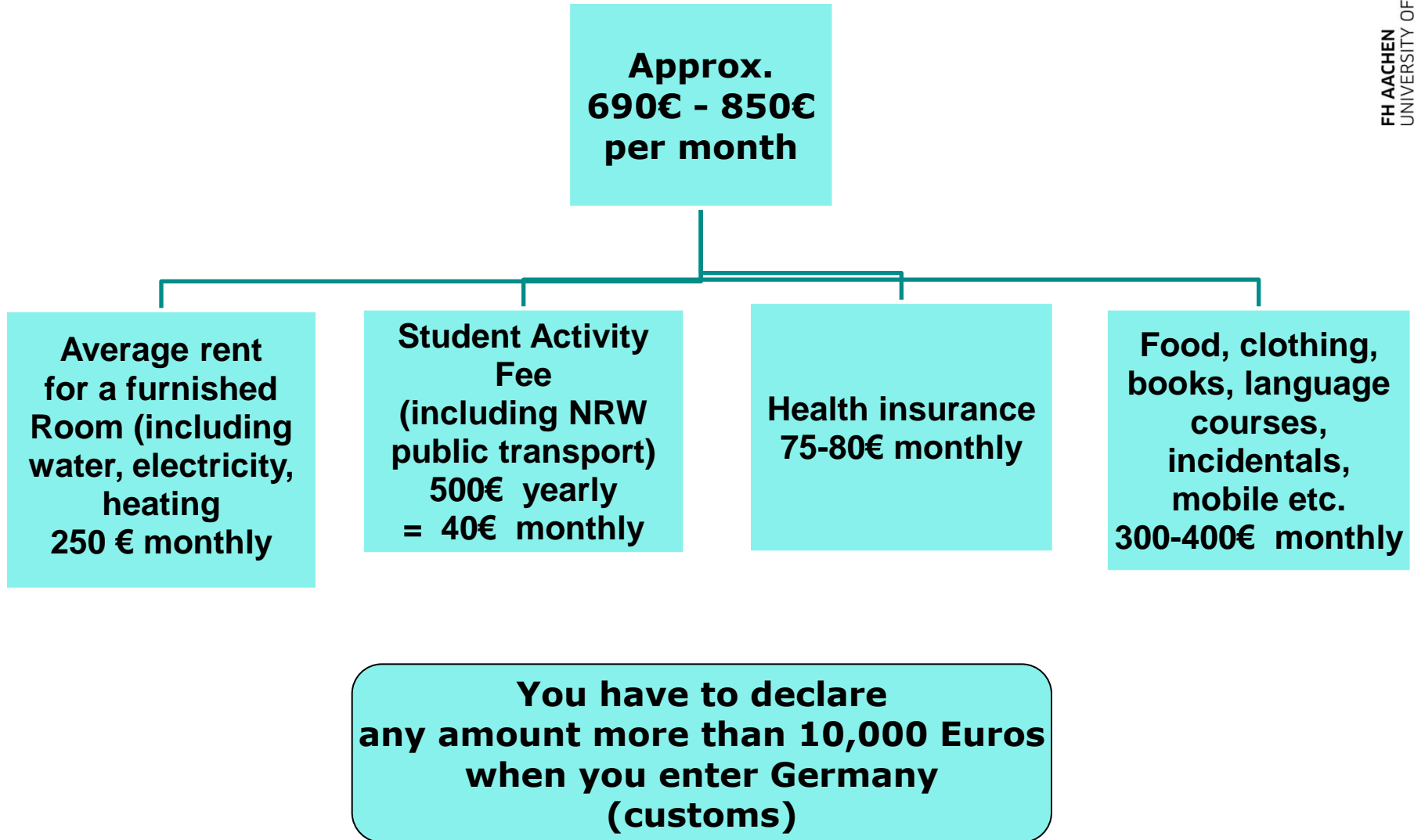
Ms Sabina Lisnikowska

Tel: 0241 6009 53718

E-mail: [lisnikowska@fh-aachen.de](mailto:lisnikowska@fh-aachen.de)



# What costs do you have to consider monthly?



# Useful tipps:

<https://www.study-in.de/en/>

Study in Germany  
Land of Ideas

Powered by DAAD Deutscher Akademischer Austausch Dienst German Academic Exchange Service

gefördert von Bundesministerium für Bildung und Forschung

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Choose a course

Select degree

all

Select a field of study

Courses in English only

go!



## Study in Germany

We introduce to you those [cities and towns](#) that attract the most foreign students. Click on an icon!



## A student's life

- Application
- Chat
- Forum
- Checklists
- Cost of living
- Events
- Finding a flat
- Games

# Useful tips:

<https://www.study-in.de/en/life/useful-tips-for-daily-life/>

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Germany  
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German Academic Exchange Service

erleben you



Bundesministerium  
für Bildung  
und Forschung



Study Life Community

Home » Life » Useful tips for daily life

## Do's & Don'ts



Every country has its own customs and Germany is no exception to this rule. In order that you know how to deal with certain situations and what you should rather not do, read [our tips](#).

## Bicycle, Car, Bus & Tram



There is a whole bunch of means of transport in Germany:

[Learn to cycle](#)  
[Take a bus or train](#)  
[Driving a car](#)  
[Car Sharing](#)

## Food & Shopping



No need to worry if you are a vegetarian. You won't starve to death in Germany because there are quite a few Germans who also don't like meat. Actually the wide range of restaurants can

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# Finding an apartment



# Student Dormitory

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The student Dormitories usually have a very long waiting list!

- In Jülich:

The “Solar Campus” on Heinrich-Mußmann-Straße

[www.studentenwerk-aachen.de](http://www.studentenwerk-aachen.de) and  
<http://www.scj.fh-aachen.de/>

“Old Student Dorm” on Jan-von-Werth-Str.

Contact: Elke Bielka

Telefon 0241 / 80-93265,

[Elke.Bielka@stw.rwth-aachen.de](mailto:Elke.Bielka@stw.rwth-aachen.de)





# Where can you find the information for a new room?

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- Internet
- Notice Boards in the University Campus
- You can also post your own advertisement on the board by Fachschaft in 00A05 (Jülich Campus)
- Advertisements in local newspapers and magazines e.g. "Super Sonntag" and "Jülicher Woche"  
[www.supersonntag.de](http://www.supersonntag.de), [www.aachener-zeitung.de](http://www.aachener-zeitung.de)
- Notice Boards in local supermarkets such as "REAL".

<https://www.study-in.de/en/life/finding-a-flat/>

# Useful tips:

## **Shared accommodation links:**

[www.wg-gesucht.de](http://www.wg-gesucht.de)

[www.studenten-wg.de](http://www.studenten-wg.de)

[www.studentenwohnung.de](http://www.studentenwohnung.de)

[www.zwischenmiete.de](http://www.zwischenmiete.de)

[www.mitwohnzentrale.de](http://www.mitwohnzentrale.de)

## **The following websites are useful for private accommodation vacancies and requests:**

[www.immonet.de](http://www.immonet.de); [www.immobilienscout24.de](http://www.immobilienscout24.de)

[www.immowelt.de](http://www.immowelt.de); [www.kalayado.de](http://www.kalayado.de); [www.wohnanzeiger.de](http://www.wohnanzeiger.de)

More information: [www.study-in.de/de/leben/wohnung-finden/](http://www.study-in.de/de/leben/wohnung-finden/)

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# Apartments – Contracts

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- Please be aware of the German contract law
- E.g. once signed difficult to cancel any kind of Germany
- In case of insecurities or questions regarding the contract, please contact us.

# Commission for agencies / Provision für Mieter

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If an apartment is offered by an agency, additional costs besides the rent and the deposit can be asked for:

Kaution oder Genossenschaftsanteile:	2 Kaltmieten
Provision für Mieter:	1,79 Kaltmieten incl. Mwst

Die Provision ist vom Mieter zu zahlen, fällig nach Untrzeichnung des Mietvertrages.

In the above example you have to pay the fee.

# Furnished vs. Unfurnished

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Most apartments and rooms in Germany are **UNFURNISHED**.  
This means NO kitchens, beds, lamps, shelves, tables, etc.

## Furniture to buy:

- Second hand furniture
- Shops such as IKEA, Tedox



# What is a WG? (Flat sharing community)

a small group together in one flat

You have to be considerate of the other people in your flat –

- cook together
- clean together
- party together
- be quiet when someone needs to study or sleep and
- be their friend

**You share not only your kitchen and bathroom,  
but also your life!**

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# How do I read the ads for apartments in the newspaper and on the internet ?

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## Abbreviation - Explanations:

- <http://www.freshman-institute.de/wp-content/uploads/2013/09/Abk%C3%BCrzungen-Wohnungsanzeigen.pdf>

## Tips – useful information:

- [http://www.freshman-institute.de/wp-content/uploads/2013/09/Links\\_Vorschl%C3%A4ge-bei-der-Wohnungssuche.pdf](http://www.freshman-institute.de/wp-content/uploads/2013/09/Links_Vorschl%C3%A4ge-bei-der-Wohnungssuche.pdf)



# How much does it cost to move in?

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Jülich-Nähe Zentrum, geräumige 3 Zi. -Whg, ca. 77 qm  
Wfl. 3ZKDB, Balkon, MM EUR 425,-+NK EUR 150,  
- + 2MM Kaution, Garage möglich, Prov. frei

First month`s rent	425 euros
NK (Nebenkosten) – first month	150
2 MM Kaution – security deposit	<u>850</u>
	1425 euros

So you have to pay 1425 euros before your new landlord will give you the key.

Plus buy furniture, etc.



# Contract

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**Unlimited Contract**

**Limited rent contract, e.g.  
1 year**

# Unlimited Contracts

## In case of moving out:

- inform the landlord **three months ahead of time** by writing a **letter with your signature**
- By German rental law this cancellation period (***Kündigungsfrist***) is usually 3 months – **even if it is not written in your contract.**
- Registered letter (***Einschreiben***) is better since you will then have written proof that the landlord got the letter.
- Read your contract for the **cancelling restrictions.**  
For example: some contracts only let you cancel at the end of the month.
- If you don't cancel your contract correctly, you might have to pay rent on 2 rooms at the same time.

# Limited Time Contracts

- Cannot cancel this contract before the end of the **rental period!**
- Please be very careful before signing limited contracts!
- Some landlords might accept a 1 month cancellation period if you find next tenant (*Nachmieter*).

# Important things

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## Subletting (Untermieter)

In order to sub-let your room you must get written permission from the landlord.

If you live in a student dorm, you have to get **WRITTEN PERMISSION** from the

- Studentenwerk
- International Office
- student dorm commission

If you do not follow this rule, neither of you will ever get a room in the student dorms again.

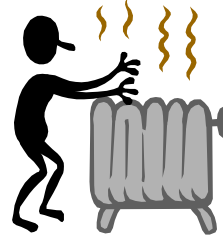
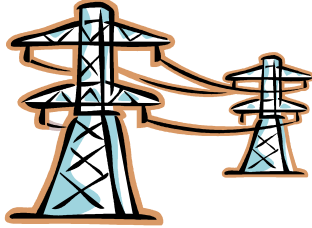
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# Moving to the new city or within Geilenkirchen

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- Get registered in registration office in the new city  
(*Einwohnermeldeamt*) → *the exact address is important, esp. for new visa!!!!*
- For the new visa, you need a new address and the registration at the *Einwohnermeldeamt*
- Open new bank account (if necessary)  
(*or ask for “Umzugsservice” in your new bank*)
- Inform your bank, health insurance company, cell phone provider and the FH Aachen of your new address
- The Post Office offers ,*Nachsendeservice*‘. Your post can be forwarded to your new address
- You can get the yellow bag for plastic garbage (Gelber Sack) in the city hall or other places for free.

# Moving into the new room



- **Electricity, heat and water** are normally not included in the rent (Kaltmiete).
- Inform the appropriate provider, e.g. ([Wasserversorger, Stadtwerke](#)) in your area that you are the new tenant in your flat or room.
- In case of a W.G. the arrangements could be different and you may only have to share the general costs.
- Register with the **Rundfunkbeitrag (GEZ / ARD ZDF Deutschlandradio)** in Germany (every apartment) so that you can legally use your TV, computer and radio. If you are caught using your television etc. without having registered you will have to pay a high fine.  
<http://www.rundfunkbeitrag.de/>
- Ask for help from landlord if you have any problems.

# Important things for rent a room

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## Security deposit (*Kaution*):

- If nothing is damaged and everything is clean, it will be returned after you have moved out,!
- It is recommended to make an documentation of the apartment condition together with your landlord before you move in.

## Rules for your house (*Hausordnung*):

- Quiet Hours (usually from 22:00-7:00)
- Clean the hall regularly
- Take out the garbage to the street
- Shovel snow
- might have to renovate/decorate the room when moving out (wallpaper, paint, etc.)

# Useful tips:

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## International student card

→ you can apply online or at the Fachschaft in Jülich

→ national and international benefits

<http://juelich.fh-aachen.org>

<http://www.isic.de/>





If you have any problem or any questions, please come to our office, we are glad to help and assist you.

Of course, you can also send an e-Mail to:

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# Questions?



